

PLEASE PRINT

Date Last Name First Name Middle Address City State Zip Home Phone Cell Phone Email Address

EMPLOYMENT DESIRED

Position applying for:

Are you applying for: Regular full-time work? Regular part-time work? Temporary work, e.g., summer or holiday work?

What days and hours are you available for work?

Are you available for work on weekends? Would you be available to work overtime, if necessary?

If hired, on what date can you start work?

PERSONAL INFORMATION

Have you ever applied to or worked for Collectors Universe before?

If yes, when?

Are you related to anyone working for Collectors Universe?

If yes, state name(s) and department:

Do you know anyone that works for Collectors Universe?

If yes, state name(s) and department:

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to work in this country?

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions)

May we contact your current employer?

EDUCATION, TRAINING AND EXPERIENCE

		No. of years Completed	Did you Graduate?	Degree or Diploma
High School	Name _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Address _____	City _____	State _____	Zip _____
College/ University	Name _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Address _____	City _____	State _____	Zip _____
Vocational/ Business	Name _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Address _____	City _____	State _____	Zip _____

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last ten years is sufficient). Account for all periods of unemployment. Complete this section even if attaching a resume.

Name of Employer _____	Type of Business _____
Your Supervisor's Name and Title _____	() _____ Telephone No.
Address & Street _____	City _____ State _____ Zip _____
Dates of Employment: _____	
From _____	To _____
Your Position and Duties _____	
Reason for Leaving _____	

Name of Employer _____	Type of Business _____
Your Supervisor's Name and Title _____	() _____ Telephone No.
Address & Street _____	City _____ State _____ Zip _____
Dates of Employment: _____	
From _____	To _____
Your Position and Duties _____	
Reason for Leaving _____	

EMPLOYMENT HISTORY, CONT.

Name of Employer _____ Type of Business _____

() _____
Your Supervisor's Name and Title _____ Telephone No. _____

Address & Street _____ City _____ State _____ Zip _____

Dates of Employment: _____
From _____ To _____

Your Position and Duties _____

Reason for Leaving _____

Name of Employer _____ Type of Business _____

() _____
Your Supervisor's Name and Title _____ Telephone No. _____

Address & Street _____ City _____ State _____ Zip _____

Dates of Employment: _____
From _____ To _____

Your Position and Duties _____

Reason for Leaving _____

Note: Attach additional page(s) if necessary.

REFERENCES – Please list business references only.

1. _____ () _____
Name Telephone No. No. of Years Acquainted

Address, City, State, Zip Occupation _____

2. _____ () _____
Name Telephone No. No. of Years Acquainted

Address, City, State, Zip Occupation _____

3. _____ () _____
Name Telephone No. No. of Years Acquainted

Address, City, State, Zip Occupation _____

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand that Collectors Universe is an at-will employer, and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

Initials I understand that if I am hired, my employment will be at-will.

Date

Applicant's Signature